



## **Associate Financial Analyst, Financial Analyst or Sr. Financial Analyst (DOE) Anchorage**

### **About the Position:**

The **Financial Analyst** translates data into information critical for strategy development and execution and problem resolution by: gathering information from multiple internal and external sources; developing spreadsheets and other supporting data; completing analyses, writing reports, and preparing presentations.

### **Reasonable Accommodations Statement:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

### **Essential Functions:**

- \* Work largely on projects with substantial complexity, breadth of scope, and impact on the organization. Deliver analyses that lead to an understanding of complex issues and are critical to strategy development, execution, and problem resolution. Serve as a resource for standard and specialized subject matter expertise.
- \* Collect data on actual financial performance, compare to budgeted performance, analyze variances and prepare periodic reports for executive management.
- \* Participate in the ongoing analysis and maintenance of financial systems. Assists with system upgrades and conversions.
- \* Construct and maintain sophisticated financial models in support of the operating and capital budget development and reporting processes.
- \* Compile data submitted by managers and compare it to budget targets set by executive management. Identify variances and submit them for review by executive management.
- \* Serve as a resource for internal customers by researching and answering capital and operating budget questions.
- \* Perform complex financial analysis associated with special projects, including pre-acquisition analyses, acquisitions, business cases, and refinancing.
- \* Assist to develop short and long-term IT plans and forecasts.
- \* Other duties as assigned.

### **Required Education and Experience:**

Bachelor's degree in Finance, Economics, Accounting, Business Administration, or related field. Equivalent education, experience, and training may be substituted for the degree requirement on a year for year basis plus one to four years of progressively responsible professional-level financial analysis experience. Equivalent education and training may be substituted for experience. Demonstrated proficiency working with Microsoft Office Suite, including Word, Excel, Access, and Outlook. Expert-level proficiency in Microsoft Excel.

**REQUEST #:** 3617  
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**CLOSING DATE:** Open Until Filled

Anchorage Skyline



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